

CITY OF WYOMING
APPLICATION FOR PROPERTY TAX EXEMPTION

TO THE APPLICANT: Present this application along with copies of documents listed on the back of this form. Property must be owned and used for the stated exempt purpose as of the statutory December 31, Tax Day.

Filing Deadline - Complete applications must be received in the City of Wyoming Assessor's Office no later than five business days prior to the final adjournment of the local March Board of Review in the year for which the exemption is being requested. Postmarks not accepted.

TO THE ASSESSOR:

We request exemption of property, located in Wyoming. We own the property and are using it for Religious ____, Charitable ____, Scientific ____, Educational ____, Benevolent ____, Memorial Home ____, Library ____, or _____ purpose of our organization.

NAME OF ORGANIZATION: _____

ADDRESS OF PROPERTY: _____

PARCEL NO. 41- - - - _____

LEGAL DESCRIPTION: _____

_____.

DATE OF ACQUISITION _____ PRICE \$ _____ DOWN PMT _____ @ % _____

MONTHLY PMT \$ _____ BASED ON _____ MONTHS AMORT _____ BALLOONS / /

CONVEYED BY: LC ____ WD ____ OTHER ____ ON / / LIBER _____ PAGE _____

BUYER _____ SELLER _____

OCCUPANT(S) OF ABOVE: _____

APPLICANTS WRITTEN RATIONALE FOR EXEMPTION OF THIS PROPERTY: _____

ALL PROPERTY USES: _____

DO YOU RENT OR LEASE ANY PART OF THIS PROPERTY? _____

IF YES, EXPLAIN: _____

THE ABOVE IS, TO THE BEST OF MY KNOWLEDGE AND JUDGEMENT, A TRUE AND CORRECT STATEMENT OF FACTS CONCERNING THE ABOVE DESCRIBED PROPERTY.

THIS APPLICATION IS FOR EXEMPTION BEGINNING: ASSESSMENT YEAR 20_____.

SIGNED _____ DATE: _____

PRINT NAME: _____

ADDRESS _____ PHONE: _____

SUBSCRIBED AND SWORN TO BEFORE ME THIS ____ DAY OF _____, 20_____

_____ MY COMMISSION EXPIRES ON _____

ASSESSOR OR NOTARY PUBLIC

EXEMPTION DOCUMENTS REQUESTED

Processing this exemption request application is facilitated by your providing copies of the following documents:

- I. Articles of incorporation and all amendments, which should include the following information.
 - A. Names of Directors* of the Corporation
 - B. Profit or Non-profit status.
 - C. Stated Purpose of Corporation.
 - D. State Issuing Corporate Charter.
 - E. Assumed Name(s), if applicable along with name of governmental agency said assumed name is recorded with.
 - F. Annual Non-Profit Corporation report or for organizations other than corporations, most recent balance sheet.
- II. Exemption applicant entity's "By Laws" and "Constitution", if these items exist.
- III. Evidence of ownership of (or interest in) subject property.
 - A. Transfer instrument to applicant; typically, Warranty Deed or Land Contract.
 - B. Lease
- IV. Governmental approval/certification to operate for stated purpose.
 - A. IRS exemption determination for assessment years in question.

- B. Michigan exemption determination for above years.
 - C. State/County license, if any.
 - D. City approval form.
 - 1. Permits
 - 2. License
 - 3. Other
 - E. License from Attorney General to solicit or receive contributions, (pursuant to MCL400.271; MSA3.240).
- V. Budget
- A. Operation of charitable, educational, religious organization.
 - B. Operation of real estate and/or personal property for which exemption is being applied.
- VI. Inclusive list of all (salaries, fees, payments, rent, repayments of loans and etc...) transfers, current or deferred, from applicant to directors, officers, consultants, agents, and/or employees of applicant.
- VII. List all clients served that are in any way related to; any director, officers, consultant, agent and/or employees of applicant. Please include an explanation of any above relationships.